

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
NEWARK VALLEY CENTRAL SCHOOL DISTRICT
June 24, 2024**

The Newark Valley Central School District Board of Education met in regular session at 5:30 p.m. James Phillips led the Pledge of Allegiance. The following Board Members were in attendance: Susan Watson, James Phillips, Lisa Jensen and Stuart Wandell. Board Members Randal Kerr, Anthony Tavelli and Sarah Hines were absent. The following school personnel were in attendance: Timothy Calice, Ji Katchuk, Todd Schaffer, Gregory Asfoury, Robert Rodgers and Tina Engelhard.

ATTENDANCE

Presentation: None.

Privilege of the Floor: Mr. Rodgers, Elementary School Principal, thanked the Board for their support throughout the years. He has many happy memories and will miss the staff and students.

Motion by S. Wandell, and seconded by L. Jensen, for approval of the Regular Meeting Minutes and Executive Session of June 10, 2024.

MINUTES

Vote: 4 Yes 0 No 3 Absent Motion carried.

Superintendent's Report: **District Updates: Graduation** - Superintendent Calice reminded the Board of Graduation on Friday, June 28th, at 10:00 a.m. in the Newark Valley Football Field. Discussions followed. Additionally, Mr. Calice spoke of the car crash over the weekend, the loss of a student's life and how the other occupants in the vehicle were doing based on the latest information he had. There will be a candlelight vigil on Wednesday, June 26th at 9:00 p.m. at the High School. Also, Mr. Calice stated our staff did an outstanding job coming together and supporting each other, our students and the community during this difficult time. He is immensely proud of everyone. **Snapshots of Success:** Mr. Rodgers, Elementary School Principal, shared the end of school events (i.e., Fun Day, Moving Up ceremonies, etc.). Discussions followed. Mr. Asfoury, Middle School Principal, also shared the end of school events (i.e., Field Days, Mr. Nave's band playing, etc.). Mr. Asfoury stated the Summer Program will begin on July 8, 2024. Discussions followed.

Instruction: None.

Financial Reports:

Motion by J. Phillips, and seconded by L. Jensen, for approval of resolutions 6-24-G4, 6-24-G5 and 6-24-G6

6-24-G4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for May 2024 with balances as follows:

General Fund	\$ 4,871,417.89
Special Reserves	\$ 1,014,770.09
Special Reserve CD	\$ 3,985,188.89
School Lunch Fund	\$ 387,218.91
Special Aid Fund	\$ 26,510.39
Capital Fund	\$ 12,194,405.18
Debt Service Fund	\$ 1,874,527.18

**ACCEPT TREASURER'S
REPORTS-MAY 2024**

6-24-G5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated May 2024.

**APPR BUDGET STATUS
REPORTS- MAY 2024**

6-24-G6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Reports for the month of May 2024.

**APPR EXTRA CLASS-
ROOM ACTIVITY
REPORTS- MAY 2024**

Vote: 4Yes 0 No 3 Absent Motion carried.

New Business:

Motion by L. Jensen, and seconded by J. Phillips, for approval of resolutions 6-24-G7, 6-24-G8, 6-24-G9, 6-24-G10, 6-24-G11, 6-24-G12, 6-24-G13, 6-24-G14 and 6-24-G15

**ACCEPT BID AWARDS-
2022 CAPITAL
IMPROVEMENT
PROJECT PHASE 2**

6-24-G7

WHEREAS, the Board of Education of the Newark Valley Central School District (the "Board of Education") solicited bids from prime contractors for construction services in conjunction with its 2022 Capital Improvement Project Phase 2 (the "Project");

WHEREAS, bids were received and publicly opened on June 11, 2024; and

WHEREAS, the Project Architect and Construction Manager reviewed the bids and bidders' qualifications for the Project, discussed the Project with the lowest responsible bidders and by letter dated June 18, 2024, recommend award of contracts as set forth herein; and

WHEREAS, the Board of Education accepts the recommendation of the Project Architect and the Construction Manager and determines that it is in the best interest of the School District to accept the bids and award the contracts as set forth herein;

NOW THEREFORE, the Board of Education hereby resolves to accept the bids and award the following contracts for the Project:

1. Prime Contract No. 05: Asbestos Abatement Construction contract to Two Brothers Contracting, Inc.
Base Bid Contract: \$164,500.00
AAC-1: \$150,000.00
Total Contract Amount: \$314,500.00
2. Prime Contract No. 06: General Contractor contract to Edger Enterprises of Elmira, Inc.
Base Bid Contract: \$4,480,000.00
Total Contract Amount: \$4,480,000.00
3. Prime Contract No. 07: Windows Construction contract to Frontier Glass, Inc.
Base Bid Contract: \$993,000.00
WC-1: \$1,714,000.00
WC-2: \$1,049,150.00
WC-3: \$110,000.00
WC-4 \$192,000.00
Total Contract Amount: \$4,058,150.00
4. Prime Contract No. 08: Plumbing Construction contract to Petcosky Companies.
Base Bid Contract: \$597,700.00
Total Contract Amount: \$597,700.00
5. Prime Contract No. 09: HVAC Construction contract to J&K Plumbing & Heating Co., Inc.
Base Bid: \$824,000.00

Contract Amount: \$824,000.00
6. Prime Contract No. 10: Electrical Construction contract to Nelcorp Electrical Contracting Corp.
Base Bid: \$839,900.00

Contract Amount: \$839,900.00
7. The Board of Education waives any informalities or irregularities in the bids referenced above and finds that it is in the School District's best interest to accept the bids and award contracts.
8. The Board of Education hereby authorizes its President or the Superintendent of Schools to execute contracts and related documents in compliance with this Resolution with such provisions other than a material increase in the scope of the work or the approved amounts contained in the contractors' bids as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the contracts in connection with the Project and to comply with all applicable law, regulations, and executive orders relating to the contracts or the Project, and to do all other acts as may be necessary or proper to effectuate the purposes of the foregoing Resolution.

9. Upon approval by the Board of Education, this Resolution shall take effect immediately.

**ACCEPT BID AWARDS-
2022 CAPITAL
IMPROVEMENT PROJ
PHASE 2 (CONT)**

6-24-G8

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded by J. Phillips, the Board of Education approves the funding of the Retirement Contribution Reserve Sub-Fund (A 82800) up to the amount of \$25,000 to support the future cost for the Teacher Retirement System (TRS). Source of funds is the Unassigned Fund Balance, A91700.

**APPR USE OF RESERVE
FUNDS-RETIREMENT
CONT RESERVE SUB-
FUND (TRS)**

6-24-G9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded by J. Phillips, the Board of Education approves the funding of the Retirement Contribution Reserve (A 82700) up to the amount of \$850,000 to support the future cost for the Retirement System (ERS). Source of funds is the Unassigned Fund Balance, A91700.

**APPR USE OF RESERVE
FUNDS-RETIREMENT
CONT RESERVE SUB-
FUND (ERS)**

6-24-G10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded by J. Phillips, the Board of Education approves the funding of the Capital Reserve (A 87800) up to the amount of \$650,000. Source of funds is the Unassigned Fund Balance, A91700.

**APPR USE OF RESERVE
FUNDS-CAPITAL
RESERVE**

6-24-G11

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded by J. Phillips, the Board of Education approves the funding of the Capital Reserve for Vehicles (A 87800) up to the amount of \$250,000. Source of funds is the Unassigned Fund Balance, A91700.

**APPR USE OF RESERVE
FUNDS-CAPITAL
RESERVE-VEHICLE**

6-24-G12

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded by J. Phillips, the Board of Education approves the funding of the Employee Benefit Accrued Liability Reserve (A 86700) up to the amount of \$100,000 to support the future cost of Vacation and Sick Time. Source of funds is the Unassigned Fund Balance, A91700.

**APPR USE OF RESERVE
FUNDS-EMPLOYEE
BENEFIT ACCRUED
LIABILITY RESERVE**

6-24-G13

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded J. Phillips, the Board of Education hereby approves the funding for the agreement between the Newark Valley Central School District and the Newark Valley Benefits Coordinator.

**APPR FUNDING-NV
BENEFITS COORDI-
NATOR AGREEMENT**

6-24-G14

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of L. Jensen, seconded J. Phillips, the Board of Education hereby approves the funding for the agreement between the Newark Valley Central School District and the Newark Valley Educational Administrators' Association.

**APPR FUNDING-NV
EDUCATIONAL
ADMINISTRATORS'
ASSOC AGREEMENT**

6-24-G15

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the First Reading of Policy 7450 – Student Voter Registration.

**ACCEPT 1ST READING-
POLICY 7450-STUDENT
VOTER REGISTRATION**

Vote: 4 Yes 0 No 3 Absent Motion carried.

Personnel:

Motion by J. Phillips, and seconded by S. Watson, for approval of resolution 6-24-C5, 6-24-C6, 6-24-C7, 6-24-C8, 6-24-C9 and 6-24-C10

6-24-C9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment:

**APPR PROBATIONARY
APPT-SPECIAL
EDUCATION TEACHER**

Name of Appointee:	Emily E. Canavan
Tenure Area:	Special Education
Date of Commencement of probationary services:	September 1, 2024
Expiration date of the appointment:	June 30, 2028
Certification status:	Students with Disabilities Birth-Grade 2 pending; Early Childhood Education, Birth-Grade 2-pending

**APPR APPT-RISE
GRANT LITERACY
TUTORS**

6-24-C10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following appointments for RISE Grant Literacy Tutors, effective July 1, 2024:

Christina Barnes	Debra Berghorn	Vickie Bigelow	Beth Borgna
Andrea Churchman	Natalia Conaty	Cody Cornell	Charles Craparo
Jolynn Dunnett	Maxwell Flesher	Kaitlyn French	Katherine Guiles
Jennifer Hazelton	Renee Mele	Kelly Pickert	Melissa Reynolds
Kathleen Rombach	Ashley Sage	Krishna Sherwood	Lindsay Singer
Carrie Stanton	Ashley Stauder	Harley Switzer	Burton Taylor
Jolynn Thompson	Karen Umiker	Carrie Zembek	

**APPR APPT-2024-2025
COACHES**

6-24-C11

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Coaches for the 2024-2025 school year, pending funding and student participation:

Kathryn Brindisi (0.5)	Fall Cheerleading Coach
Dennis Wright (0.5)	Fall Cheerleading Coach
Eric D'Arcy	Varsity Boys Cross Country Coach
Tracey D'Arcy	Varsity Girls Cross Country Coach
Katia D'Arcy	Modified Cross Country Coach
Jessica Doebling (0.6)	Varsity Field Hockey Coach
Allison Walker (0.4)	Varsity Field Hockey Coach
Vicki Callahan	Modified Field Hockey Coach
Ted Hardenstine	Varsity Football Head Coach
Brian Sherwood	Varsity Football Asst. Head Coach
Larry Kasmarcik	Varsity Football Asst. Head Coach
Michael Stauder	JV Football Head Coach
Connor Spoonhower	JV Football Assistant Head Coach
Joseph Frieser	Modified Football Head Coach
Ryan Dougherty	Modified Football Assistant Coach
Mitch Thurston	Varsity Boys Soccer Coach
Chuck Schneider	Varsity Girls Soccer Coach
Lindsey Tomazin	Modified Girls Soccer Coach
Kelsey O'Donnell	Varsity Volleyball Coach
Valerie Fischer	JV Volleyball Coach

**APPR APPT-
VOLUNTEER COACHES
(UNPAID)**

6-24-C12

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Volunteer Coaches (unpaid), for the 2024-2025 school year, pending funding and student participation:

Norm Cheney	Kylee Hillis
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**APPR APPT-SUB
TEACHER**

6-24-C13

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of John Fiacco, Substitute Teacher (uncertified), effective July 1, 2024.

Vote: 4 Yes 0 No 3 Absent Motion carried.

Personnel:

Motion by L. Jensen, and seconded by A. Tavelli, for approval of resolutions 6-24-NC10, 6-24-NC11 and 6-24-NC12

**APPR PROB APPT-
CUSTODIAL WORKER**

6-24-NC4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Lisa Ivory, Custodial Worker, effective June 25, 2024 through June 24, 2025.

**APPR APPT-SUB
PAINTER**

6-24-NC5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Andrea Raymond, Substitute Painter, effective June 25, 2024.

**APPR APPT-SUB FOOD
SERVICE WORKER/
HELPER**

6-24-NC6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Kelly Lane, Substitute Food Service Worker/Helper, effective June 25, 2024.

Vote: 4 Yes 0 No 3 Absent Motion carried.

Privilege of the Floor: None.

Board Matters:

- Review 2024-2025 Board of Education Meeting Dates – The Board discussed the current vs proposed meeting dates. Ms. Watson will send out an email asking all members their preference.
- Reorganizational Meeting, Monday, July 15, 2024 at 5:30 p.m., Richard H. Kerr Board Room, High School

**REVIEW 2024-2025
MEETING DATES**

**REORGANIZATIONAL
MEETING-7/15/24**


Motion by S. Wandell, and seconded by J. Phillips, for the Board to go into Executive Session at 5:40 p.m. for the purpose of discussing Committee of Special Education.

Vote: 4 Yes 0 No 3 Absent Motion carried.

Motion by S. Wandell, and seconded by J. Phillips, for the Board to return to Regular Session at 5:46 p.m. Meeting adjourned at 7:46 p.m.

Vote: 4 Yes 0 No 3 Absent Motion carried.

June 24, 2024


Tina A. Engelhard, District Clerk
Newark Valley Central School District